

Pre-enrolment user manual

Before You Start:

To make sure your enrolment goes smoothly, please take a moment to answer these quick questions:

1. Changing Your Phone Number? If so, note the new number here.
2. Removing Existing Numbers? Let us know if you want us to delete all your current numbers and add new ones.
3. Adding New Numbers? If you want to add more numbers to your account, confirm if you want to keep the existing ones.

Important: To ensure accuracy, please provide your full name and surname.

Step 1: Access the Registration Page

Click the link that says, "Tenant Registration." This will take you directly to our website for enrolment.

Step 2: Choose Your Registration Type

You'll see two options:

- Tenant Registration: This is for individual tenants.
- Company Employee Registration: This is for employees of a company.



Choose Registration Type

Please select an option to register a new person:

[Tenant Registration](#) [Company Employee](#)

[How to use the system](#)

Enrollment Hours: Monday, Wednesday, and Friday from 12:00 PM to 1:30 PM. For alternative times, please email support@shomrim.co.za with your available time slots at least one day in advance.

Please Note: Make sure to check the enrolment hours before registering. This helps us make sure you're enrolling during the correct time.

Step 3: Fill in Your Details

Tenant Registration:



Tenant Registration

Full Names

ID Number

Phone Number

Email

Access Level

Complex Name

Unit Number

Action

☐ Updating

What are you updating?

☐ Adding

What are you adding?

☐ Deleting

What would you like to delete?

☐ I agree to the [POPI and Compliance Policy](#).

- Fill in the required information on the form. This may include your name, address, and contact details.
- Click Submit.

Company Employee Registration:

- Fill in the required information on the form. This may include your name, employee ID, and contact details.
- Click Submit.



SHOMRIM
AN UNORTHODOX APPROACH TO SECURITY

+27 67 257 5949
INFO@SHOMRIM.CO.ZA
WWW.SHOMRIM.CO.ZA

SHOMRIM
AN UNORTHODOX APPROACH TO SECURITY

Company Registration

Full Names

ID Number

Phone Number

Email

Access Level

Company Name

Block Number

Action

☐ Updating

What are you updating?

☐ Adding

What are you adding?

☐ Deleting

What would you like to delete?

☐ I agree to the [POPI and Compliance Policy](#).

Congratulations! You've successfully completed the pre-enrolment process.

Need More Help?

If you have any questions or encounter any issues, please don't hesitate to contact our support team at support@shomrim.co.za. We're happy to help!

